

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
April 8, 2021

Public Notice posted April 7, 2021, 3:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **8th day of April 2021** at **5:40p.m.** with Mayor Stephen Brinlee, presiding. The Roll Call was conducted with the following verbal responses. All City Councilmen/women attended in person.

ROLL CALL:

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There were no sign ins on the Citizen Comment.

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 11, 2021.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF MARCH 26, 2021.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE MARCH 2021 CLAIMS FOR PAYMENT.**
- 4. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS APRIL 9 THROUGH MAY 13, 2021.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE FIRST 4 ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE BUDGET AMENDMENTS: A) \$141,145 GEN FUND BALANCE TO PWA FOR PAYMENT TO W. BROWN CONST CO; AND, B) \$26,500 CAP IMPROVE FUND BALANCE TO CITY OF WHITE BEAR LAKE FIRE DEPARTMENT.**

Councilman Haynes asked why the amount changed from \$30,000 for cost of fire truck. City Clerk Blankenship stated the cost of the fire truck is \$30,000; but only \$26,500 needs to be transferred as they had a balance of \$3,500 already in the account.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE BUDGET AMENDMENTS:
A) \$141,145 GEN FUND BALANCE TO PWA FOR PAYMENT TO W. BROWN CONST CO; AND,
B) \$26,500 CAP IMPROVE FUND BALANCE TO CITY OF WHITE BEAR LAKE FIRE DEPARTMENT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 6 DISCUSS AND TAKE ACTION TO APPROVE AIRPORT CORONAVIRUS RESPONSE GRANT PROGRAM (ACRGP) GRANT NO. 3-40-0107-010-2021 FOR \$9,000 FOR WILBURTON MUNICIPAL AIRPORT.** Mayor Brinlee stated this is a reimbursable grant for any airport related expenditure.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE ACRGP GRANT NO. 3-40-0107-010-2021 FOR \$9,000 FOR WILBURTON MUNICIPAL AIRPORT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 7 DISCUSS AND TAKE ACTION TO APPROVE \$6,100 FOR FREEDOM FORD TO REPAIR TRANSMISSION OF WPD 2014 FORD ESCAPE.** CH Bias stated there had been several vehicles having issues. This vehicle is the old Explorer he formerly drove and is the backup unit. The vehicle used for the canine had also gone down, but is under warranty for repair. City Clerk Blankenship stated the funds are available. Councilman Haynes asked if they were installing a new transmission to which CH Bias stated he was sure it was at that price.

MOTION BY SIMS, SECOND BY KENDALL, TO AMEND THE AGENDA ITEM TO REFLECT FORD EXPLORER AND APPROVE \$6,100 FOR FREEDOM FORD TO REPAIR TRANSMISSION OF THE WPD 2014 FORD EXPLORER.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 8. DISCUSS AND TAKE ACTION TO APPROVE REAP GRANT FOR \$32,105 FOR PURCHASE OF 6" TRASH PUMP FROM USA BLUEBOOK.** Mayor Brinlee stated this is at no cost to the City as it is a grant for that amount. Dir Elder stated is it used as a portable pump to take to the lift stations. If a lift station goes down, this machine is hooked up and used to pump; it can also be used if a line goes down. Dir Elder added that this is a good bid from a reliable company.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE REAP GRANT FOR \$32,105 FOR PURCHASE OF 6" TRASH PUMP FROM USA BLUEBOOK

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. NEW BUSINESS.

There was no New Business.

10. MAYOR'S COMMENTS:

Mayor Brinlee stated the City Council now has to say good-bye to Councilwoman Mae Mings from Ward 4 who has served for 12 years. He thanked Ms. Mings for her faithful service to the City of Wilburton citizens and mentioned that her service included other areas besides the City Council: Chamber of Commerce, WHA and LCTTA Boards to name just a few. Mayor Brinlee presented Ms. Mings with a Citation of Appreciation, a City pin, her nameplate used all these years, and a card. Councilmen Littlejohn and Sims also stated that it had been a pleasure working with her on the City Council.

Ms. Mings stated she appreciated the kind words and that her intent is to continue working as a volunteer where ever she is needed. She thanked the Mayor for his continual support and leadership.

11. ADJOURN.

MOTION BY MINGS, SECOND BY KENDALL, TO ADJOURN AT 5:52pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5